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CLANDESTINE SERVICE SUPPORT OFFICERS' MEETING

DDS Conference Room

22 September 1971

1. Present were:

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2. No items of interest from the DD/P Staff Meeting.
3. Items of interest from the DD/S Staff Meeting.
 - a. Career Programming of Females. Mr. Wattles mentioned that Mr. Coffey had had raised with him at the wind-up of the Trends and Highlights Course the question as to what the Support Directorate was doing to further the career progression of females. (A point of interest is that there is only one female "S" careerist attending the Support Conference at the present time.) Mr. Wattles thereupon asked the Office Heads to take a further look about what we are doing about bringing women along in the Support Directorate Career Services, training and reassignments for growth, and increasing emphasis on the fact that we are now in the 70's and must give greater recognition to the increasingly important role women employees are playing. He asked that the Office Heads look carefully at services, functions and positions our capable professional women employees may fill.

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b. CIARDS. Mr. Wattles announced that the Comptroller General, by decision of 15 September 1971, had approved the transfer of CIARDS' \$33 million from the Civil Service Commission which represents employer contributions to the retirement fund covering CIARDS participants while they were members of the Civil Service retirement system. This is an important decision because retroactive authority is not automatic but must be part of the legislation. The decision was the culmination of six months work involving the Agency Legislative Counsel, Office of Personnel, the General Counsel, and appropriate committees of Congress.

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25X1A c. Agency Art Show. Mr. Wattles announced that [REDACTED] had requested the Deputy Directors to announce the planning for the Agency Art Show beginning 15 October which will include paintings, prints, sculptures and ceramics. This is the first time that the Art Show will be on an open basis - anyone can participate. Those desiring to participate are urged to act before 1 October by requesting instructions from [REDACTED] office, extension 7597. (DDP asked us to give you a copy of [REDACTED] memo for use within your office.)

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d. Training for Disadvantaged Persons. OTR has recently investigated training for disadvantaged persons through the Civil Service Commission but finds that it will be impossible to arrange there because of scheduling problems. Training for disadvantaged personnel will therefore be done internally by OTR. NPIC has recently established a program for upgrading disadvantaged persons presently in low grade positions. Seven new jobs have been designated, position classification established and personnel selected from among 56 applicants for these new jobs. A training program will enable these disadvantaged persons to progress into new levels of higher skill and pay. Mr. Wattles asked the Director of Personnel to look into this program and report further at a later date.

4. Other items of interest.

a. Award of First Distinguished Intelligence Cross. On 20 September 1971, the Director presented to [REDACTED]

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WH Division officer, the first Distinguished Intelligence Cross to be awarded under the Agency's Honor and Merit Awards Program. The DIC "may be awarded for a voluntary act or acts of exceptional heroism, involving the acceptance of existing dangers with conspicuous fortitude and exemplary courage." This medal was awarded

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██████████ for the way he handled himself in a very dangerous situation in ██████████. In presenting the medal, Mr. Helms said he hoped ██████████ would never earn another medal under similar circumstances. 25X1A

b. Settlement of Unexpired Lease Expenses. From time to time you have people who are forced to break a lease in order to comply with a directed assignment abroad. When the employee is financially penalized as a result of such action, you are sometimes asked to seek financial relief. In submitting any request for relief to us for consideration, it will be helpful if you would be sure the memo makes it clear that the terms of the lease which had to be broken provided for payment of penalties, that such costs could not be avoided by subleasing or other arrangements, and the employee did not contribute to the cost by failing to give timely notice of intent to move promptly if he has knowledge of the transfer to a new official station. 25X1A

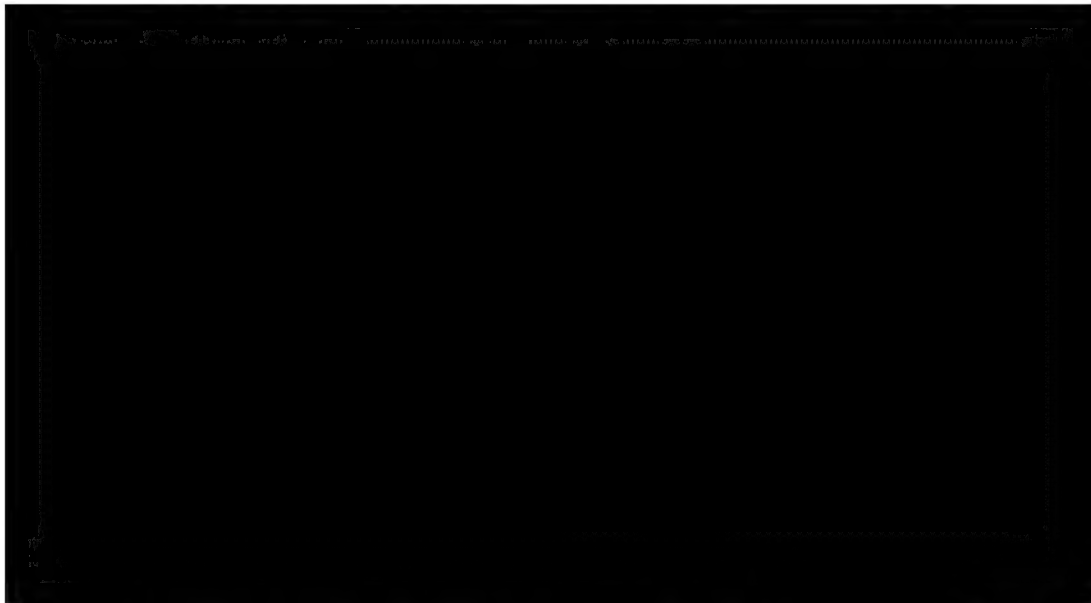
c. Telephones in Living Quarters. The Office of Logistics is proposing a general updating of ██████████ and just today the question was raised whether the \$100 limit which a Chief of Station may approve for telephone installation is too low. If you feel the limit should be raised, this would be a good time to make such a proposal to the Director of Logistics. Will you please let us know your views by the end of this week.

d. Possible East Coast Dock Strike. A strike of East Coast ports from New England to the Gulf is possible after 30 September 1971 when existing Longshoremen contracts expire. While military cargo would normally be exempted from such a strike, the tie-up of port facilities would undoubtedly affect all cargoes. We have been

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advised by the Deputy Chief of Staff for Logistics (DCSLOG) and the United States Despatch Agent in Baltimore that they are expediting the movement of their cargo in anticipation that the strike will occur. Since we use both military and commercial shipping channels, we also are attempting to expedite our shipments and are selecting modes of shipment which would not involve our cargo in a strike of East Coast ports.

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f. Death. We are sorry to report that [REDACTED], a member of the Audit Staff, died of apparent heart failure on 25X1A 19 September while on TDY [REDACTED]. The remains will be returned to Falls Church and there should be a formal announcement later.

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g. Proposed Book Dispatch. Revision of Payroll Procedures. We have given you a draft of a proposed Book Dispatch on the new payroll system. Will you give us any comments you may wish to make by Tuesday, 28 September.

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